

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
December 19, 2023

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, December 19, 2023, immediately following the Executive Session Meeting at 4:30 p.m. A quorum of Board members was present, and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President
Pat McCabe, Treasurer
Ray Rieger, Director
Maria Demme, Director
Cheryl Mena, Director

DIRECTORS ABSENT: Heather Andrews, Secretary
Jeilyn Planos, Director

ALSO PRESENT: Patricia Moeller, General Manager representing Personalized Property Management

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 4:30 p.m.

APPROVAL OF THE AGENDA:
Motion to approve the agenda as presented was made by Pat McCabe, seconded by Ray Rieger. The motion was approved unanimous.

HOMEOWNER FORUM:
There were no homeowners present.

PRESIDENT'S REPORT:
President, Ron Crisp reported the following: that he authorized the holiday bonus checks for onsite staff. He had the heat lamps removed from the men's restroom to help prevent loitering in the restroom and that a security company was hired for seven days to patrol the property after the property damage.

SECRETARY'S REPORT:
Minutes:
After review, Motion to approve the November 21, 2023, meeting Minutes as presented was made by Ray Rieger, seconded by Ron Crisp. The motion was approved unanimous.

DISCLOSURE OF EXECUTIVE SESSION:
Today, at 4:00PM, prior to this meeting, an Executive Session Meeting was held which lasted about 30 minutes. Discussion included contracts, discipline hearings and collection matters. There were no actions taken by the Board.

TREASURER'S REPORT:

November 2023, financial report was reviewed in detail along with a one-page summary addressed to the Board. It was noted that the bank statements and reconciliations were reviewed. All Financial documents including the general ledger, Balance sheet, Revenue & Expense statement, check registers, bank statements & reconciliations, and delinquency reports were provided to the board for their review as per Civil Code.

After review, *Motion to accept the November 30, 2023, financial report, and bank reconciliations as prepared was made by Maria Demme, seconded by Pat McCabe. The motion was approved unanimous.*

2023 Audit and Tax Proposal

The Board reviewed a proposal from Sonnenberg & Company CPA's for the 2023 Audit and Tax in the amount of \$4,000. After review, *Motion to approve the proposal from Sonnenberg & Company CPA's in the amount of \$4,000 for the 2023 Audit and Tax was made by Ray Rieger, seconded by Patricia McCabe. The motion was approved unanimous.*

COMMITTEE REPORTS:

Social Committee, Chair, Heather Andrews

The 3rd Annual Golf Cart Christmas Parade and Potluck was held on December 1. There were 7 decorated golf carts, and about 35 homeowners for the potluck.

Website Photos

Photos of the association common area have been uploaded to the association's website. The board reviewed the website and photos.

CURRENT BUSINESS:

Electrical Panel Update

It was reported that the panel has been shipped and should arrive within two weeks. Management was requested to coordinate the installation of the new panel with the School and Hall users. The installation process will take about a week.

NEW BUSINESS:

New Rule Change

There was discussion on updating the rules and regulations to include a new rule change to allow the installation of patio privacy screens, moving storage containers. President, Ron Crisp will send over his changes and management will forward to the association's attorney to update the rules document.

Property Repair Proposals

The board reviewed proposals for repairs around the property and the installation of a new dumpster area fence and gate. There was not enough detail in one of the proposals. There was a discrepancy in the cost and the work between the proposals. The board requested management to have one of the companies submit a new proposal with more detail.

Security Reports

The Board reviewed the security reports from Serna Security, who was hired for seven days to patrol the property after the association was vandalized. The reports were very detailed.

Security Patrol Proposals

The Board reviewed proposals for security patrol of the property. After review, Motion to approve the proposal from Serna Security for "Option A", with four nightly patrols at a cost of \$1,290 per month was made by Ray Rieger, seconded by Patricia McCabe. The motion was approved unanimous.

Management Reports:

The Management reports for the period ending November 2023, which consisted of the Architectural Request Report, the Closed Escrow and the Homeowner Account Change report were reviewed.

NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, January 16, 2024, immediately following the 4:00pm Executive Session Meeting. The Homeowners Open Forum starts at 5:00 p.m.

ADJOURNMENT:

With no further business to be brought before the board, a motion was made and seconded and unanimously approved to adjourn the meeting at 6:24 p.m.


Respectfully submitted,
Patricia Moeller, General Manager
Personalized Property Management Company

CERTIFICATE OF SECRETARY

I certify that I am a director of the Palm Desert Country Club Association, a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.

DATED: 1/16/24

Palm Desert Country Club Association
A California Corporation

BY: 
Secretary of Director