

REGULAR MEETING MINUTES
BOARD OF DIRECTORS
Palm City Association dba
Palm Desert Country Club Association
November 21, 2023

A Regular meeting of the Board of Directors of the Palm Desert Country Club Association was held on Tuesday, November 21, 2023, immediately following the Executive Session Meeting at 4:30 p.m. A quorum of Board members was present, and business was conducted as is outlined herein.

DIRECTORS PRESENT: Ron Crisp, President
Pat McCabe, Treasurer
Ray Rieger, Director
Heather Andrews, Secretary
Jeilyn Planos, Director
Maria Demme, Director
Cheryl Mena, Director

DIRECTORS ABSENT: None

ALSO PRESENT: Patricia Moeller, General Manager representing Personalized Property Management

CALL TO ORDER:
Ron Crisp called the Open Session meeting to order at 5:10 p.m.

APPOINTMENT OF BOARD MEMBER
The Board appointed a new board member to fill the vacancy after the annual meeting. Cheryl Mena was appointed as a director to fill the vacancy for a 2-year term.

APPROVAL OF THE AGENDA:
Motion to approve the agenda as presented was made by Pat McCabe, seconded by Heather Andrews. The motion was approved unanimous.

HOMEOWNER FORUM:
There was a comment on doing a community wide garage sale. Board member, Maria, will look into the matter further and report back to the board at the next meeting.

PRESIDENT'S REPORT:
There was no report given.

SECRETARY'S REPORT:
Minutes:
After review, Motion to approve the October 17, 2023, meeting Minutes with one correction was made by Pat McCabe, seconded by Raymond Rieger. The motion was approved unanimous.

DISCLOSURE OF EXECUTIVE SESSION:

Today, at 4:00PM, prior to this meeting, an Executive Session Meeting was held which lasted about 30 minutes. Discussion included contracts, discipline hearings and collection matters.

At the November 21, 2023, Executive Session meeting the following actions were taken.

Approval of Authorization to Lien Delinquent Homeowner

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-234-010 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-202-014 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-033-002 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-032-003 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-034-002 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-122-001 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-122-004 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-121-006 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-101-010 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-111-004 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-282-036 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-271-012 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-272-027 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-202-012 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-262-006 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-244-011 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-253-005 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-031-015 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-095-003 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-043-005 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-043-009 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-132-005 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-470-045 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-470-029 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 637-082-009 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 009-000-817 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

After discussion, Motion to approve the Authorization to Lien Delinquent Homeowner on APN# 009-000-814 was made by Raymond Rieger, seconded by Pat McCabe. Motion was approved unanimous.

TREASURER'S REPORT:

October 2023, financial report was reviewed in detail along with a one-page summary addressed to the Board. It was noted that the bank statements and reconciliations were reviewed. All Financial documents including the general ledger, Balance sheet, Revenue & Expense statement, check registers, bank statements & reconciliations, and delinquency reports were provided to the board for their review as per Civil Code.

After review, Motion to accept the October 31, 2023, financial report, and bank reconciliations as prepared was made by Ron Crisp, seconded by Pat McCabe. The motion was approved unanimous.

2023 Audit and Tax Proposal

The Board reviewed a proposal from Sonnenberg & Company CPA's for the 2023 Audit and Tax in the amount of \$4,400. The Board has requested management call and find out why the amount of the proposal is higher this year than last year.

COMMITTEE REPORTS:

Social Committee, Chair, Heather Andrews

The Wine and Cheese event was a success and attended by many homeowners. There were requests by some of the homeowners to have this event again. There was discussion on having the event twice per year, once in the Fall and once in the Spring.

The 3rd Annual Golf Cart Christmas Parade and Potluck will be on December 1, 2023 from 5:00pm- 8:00pm, Parade starts at 6:00pm .

Website

The Board would like to update the photos on the new website. The Board has approved spending up to \$350 for a photographer and photos.

CURRENT BUSINESS:

Pool Restroom Partitions

This project has been completed.

Electrical Panel Update

The electrician is still waiting for the electrical panel shipment to arrive.

Annual Budget Mailout

The annual budget was mailed and emailed by November 7th.

NEW BUSINESS:

Graffiti and Property Damage

The Board reviewed photos of the graffiti and property damage. The graffiti was removed within 5 hours of management being informed. Management will install No Trespassing signs around the property.

New Rule Change

The Board postponed the new rules change to the next meeting.

Management Reports:

The Management reports for the period ending October 2023, which consisted of the Architectural Request Report, the Closed Escrow and the Homeowner Account Change report were reviewed.

NEXT MEETING:

The next regular Board of Directors Meeting has been scheduled for Tuesday, December 19, 2023, immediately following the 4:00pm Executive Session Meeting. The Homeowners Open Forum starts at 5:00 p.m.

ADJOURNMENT:

With no further business to be brought before the board, a motion was made and seconded and unanimously approved to adjourn the meeting at 6:15 p.m.

Respectfully submitted,
Patricia Moeller, General Manager

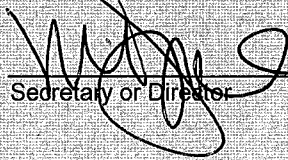
Personalized Property Management Company

CERTIFICATE OF SECRETARY

I certify that I am a director of the Palm Desert Country Club Association, a California incorporated association. The foregoing is a true and correct record (minutes) of the meeting held by the Board of Directors of the Association.

DATED: 12/19/23

Palm Desert Country Club Association
A California Corporation

BY:  _____
Secretary or Director