



Palm Desert

Country Club Association

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ALICE MARBLE HALL RESERVATION FORM

For Palm Desert Country Club Association ("Association") Homeowners or Tenants with Current Transfer of Membership

Hall Renter Name: _____ Owner _____ Tenant _____

Local Address: _____

Telephone: _____

Email Address: _____

Event Date: _____ Time of Event: _____ to _____

Total Hours Reserved (including decorating time may not exceed 6 hours): _____

Decorating Time: _____ to _____

(Please note you are allowed 1 hour for clean-up after event.)

Clean Up Time: _____ to _____

Event Purpose: _____

Number of guests attending _____ (maximum number of guests is 85)

Will Alcohol be served at this event: YES [] NO []

(There is a non-refundable charge of \$160.00 for Security Services for alcohol consumption at event)

Will the Hall Stove/Oven be needed: YES [] NO []

Table with 2 columns: Description and Amount. Rows include Reservation Deposit (\$500.00), Additional Rental Fee, Cleanup Service, Security Service, and Total Due.

Events may be canceled up to thirty (30) days before scheduled date with full refund. If this reservation is canceled on or after ____, the total reservation deposit will be forfeited.

ONE DAY EVENT INSURANCE MUST BE PURCHASED BY RENTER AND MUST BE BROUGHT INTO OFFICE TWO WEEKS PRIOR TO EVENT. IT CAN BE PURCHASED THROUGH THIS LINK. http://www.specialeventinsurance.com

I (We) have reviewed the PDCCA Use of Alice Marble Hall Policy, and have read and agree with all documents attached to this reservation agreement.

Signature of Hall Renter

Date